



Office of the Governor  
Perry A. Gibson, Executive Director

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312 8<sup>th</sup> Avenue North, 9<sup>th</sup> fl.  
Nashville, TN 37243  
(615) 741-3456  
(615) 741-5554 -fax

**Form C**  
**Incentive Application**

**1. Production Information:**

- a) Production Title \_\_\_\_\_
- b) Primary Contact \_\_\_\_\_
- c) Contact Title \_\_\_\_\_
- d) Address \_\_\_\_\_  
\_\_\_\_\_
- e) Phone \_\_\_\_\_
- f) Fax \_\_\_\_\_
- g) Website Address \_\_\_\_\_
- h) Contact Email \_\_\_\_\_
- i) Type of entity (e.g. "C" or "S" Corporation, LLC, Partnership, Trust, etc.)  
(please attach a copy of last annual report filed) \_\_\_\_\_
- j) State in which Incorporated or Registered \_\_\_\_\_
- k) Federal Tax I.D. Number (FEIN) \_\_\_\_\_
- l) Total Budget \$ \_\_\_\_\_
- m) Actual Tennessee Spend \$ \_\_\_\_\_
  - Pre-production \$ \_\_\_\_\_
  - Production \$ \_\_\_\_\_
  - Post-production \$ \_\_\_\_\_
- n) Did applicant consider another state for this production? \_\_\_\_\_

If yes, please complete the following:

| <u>Tennessee Cost</u> | <u>Other State Cost</u> | <u>Other State Cost</u> |
|-----------------------|-------------------------|-------------------------|
|                       |                         |                         |

o) Production Dates:

| <u>Period</u>        | <u>Start Date</u> | <u>End Date</u> | <u>TN Start Date</u><br>(if different) | <u>TN End Date</u><br>(if different) |
|----------------------|-------------------|-----------------|--|--------------------------------------|
| Pre-production       |                   |                 |  |                                      |
| Principal Production |                   |                 |  |                                      |
| Post Production      |                   |                 |  |                                      |

p) Date Last Qualified Expenditure Incurred in Tennessee \_\_\_\_/\_\_\_\_/\_\_\_\_

q) Total Cast \_\_\_\_\_ TN Cast \_\_\_\_\_

r) Total Crew \_\_\_\_\_ TN Crew \_\_\_\_\_

**2. Tennessee Locations used (attach additional sheet if necessary):**

| <u>Location</u> | <u>City</u> | <u>Street Address</u> | <u>Start Date</u> | <u>End Date</u> |
|-----------------|-------------|-----------------------|-------------------|-----------------|
|                 |             |                       |                   |                 |
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|                 |             |                       |                   |                 |

**3. Type of 13/15/17% Incentive Being Applied For (check all that apply):**

- ☐ Production company is headquartered outside of Tennessee, and qualified production costs expended in Tennessee in a 12 month period equal or exceed \$500,000, 13% of such costs.
- ☐ Production company is headquartered in Tennessee, and qualified production costs expended in Tennessee in a 12 month period equal or exceed \$200,000, 13% of such costs.
- ☐ Additional 2% for at least ¼ of cast and/or crew being Tennessee residents.
- ☐ Additional 2% of total qualified production costs expended in Tennessee if production company spends at least \$20,000 per production/per episode during post-production (i) in acquisition costs for music created by Tennessee residents and/or (ii) for recording of music in Tennessee. Refund has a “cap” of \$100,000

**4. Headquarters Incentive:**

- ☐ Production company is headquartered in Tennessee and incurred at least \$1,000,000 in qualified expenses producing a theatrical film or television show in Tennessee. Applicant has registered with the Department of Revenue and is applying for both incentives.
- ☐ Qualified investor is headquartered in Tennessee and invested in a production company that incurred at least \$1,000,000 in qualified expenses producing a theatrical film or television show in Tennessee. Applicant has registered with the Department of Revenue and is applying for both incentives.

5. To extent known, please provide detailed current plans for distribution, including name(s) of distributor(s):

\_\_\_\_\_

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6. Anticipated Release / Premiere Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_
7. The Production will premiere in Tennessee. Yes \_\_\_\_\_ No \_\_\_\_\_
8. The Production Company has satisfied all financial obligations. Yes \_\_\_\_\_ No \_\_\_\_\_
9. Applicant has posted notice, at least once a week for 3 consecutive weeks, in a local newspaper for each Tennessee location where production took place, notifying public of the need to file creditor claims with the Production Company by a specified date. Yes \_\_\_\_\_ No \_\_\_\_\_
10. Send completed application to:

**Tennessee Film, Entertainment & Music Commission**  
**312 8<sup>th</sup> Avenue North, 9<sup>th</sup> Floor**  
**Nashville, TN 37211**

Along with copies of the following information:

- ☐ Final Budget
- ☐ General ledger
- ☐ **Total** dollar amount spent in Tennessee (including labor)
- ☐ Total Tennessee payroll figure
- ☐ Total Payroll report (excluding/obscuring individual social security numbers)
- ☐ Certificate of Legal Existence from the Tennessee Secretary of State
- ☐ Certificate of Insurance
- ☐ Total number of Tennessee crew members hired (please include prep crew, construction, caterers, teamsters, production office, etc... Do not include day players or extras.)
- ☐ Crew call sheets
- ☐ Average Tennessee crew size (per day) for prep
- ☐ Average Tennessee crew size (per day) for shoot
- ☐ Declaration of Residency Forms - attach proof of residency and alphabetize by last name
- ☐ Prep dates & Number of prep days
- ☐ Shoot dates & Number of shoot days
- ☐ Distribution Plan
- ☐ List of all Tennessee locations used
- ☐ Final Crew list
- ☐ Final Vendor list
- ☐ At least one copy of the production (due upon completion)

*Under penalty of perjury, I hereby certify that the information provided in this application is true and correct, and I am aware that any applicant that obtains incentives from the State of Tennessee by filing a knowingly false or fraudulent claim shall be liable to the State of Tennessee for reimbursement of all monies received. Reimbursement of such monies shall be in addition to payment of a fine and/or other penalties imposed pursuant to Title 39 of the Tennessee Code. I understand that submission of an application does not in any way guarantee receipt of the incentive or that incentive funds will be available.*

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Signature

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Print Name

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Title

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Date